

*Subject*

OLL FILE Rego  
 Recpt # \_\_\_\_\_

OLL 85-2258/1  
 13 August 1985

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MEMORANDUM FOR: [REDACTED]  
 OIS Planning Officer

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FROM: [REDACTED]  
 Deputy Director, Office of Legislative Liaison

SUBJECT: Officially Released Information System  
 (ORIS) Draft Headquarters Notice

1. This is in response to your request for coordination of a draft Headquarters notice establishing ORIS. The following paragraphs cover (1) a suggested change for the notice, (2) a suggestion for input to the system, and (3) a tentative list of OLL contributions to the system.

2. As regards the draft notice, we suggest the word "unclassified" be inserted in the second line of paragraph 2 before the word "information". This will make it clear that the definition of "officially released CIA information" is "unclassified information sourced to or acknowledged by CIA that was disclosed to the public by an official properly executing his or her responsibilities under Agency regulations."

3. With respect to inputs to ORIS, we would urge that ORIS contain the full text of every document that IPD releases to its requesters. This would be of great assistance to this Office in our FOIA/PA research, and would relieve the possibility of the same document leaving the Agency in varying forms.

4. Following are some categories of information that OLL would contribute to ORIS. These, for the most part, do not fall into the category of previously released information. All would be unclassified.

(a) Formal Views Letters represent the final formal response provided by the Agency at the request of a Congressman, Senator, or Committee expressing the Agency's official position on a particular bill or legislative

initiative. The letter is usually the result of extensive Executive Branch coordination and only after this coordination takes place, and a response is agreed upon by all parties involved, and the letter is formally transmitted to the Hill, will such a letter be considered "officially released information."

(b) Legislation presented to the Speaker of the House and to the President of the Senate. This CIA proposed legislation is coordinated within the Executive Branch before it is submitted to the Speaker and President of the Senate. Only this final legislation sent to the Speaker and to the President of the Senate is considered "officially released information."

(c) Letters to Members of Congress only if they are substantive and we respond directly to the Congressman.

(d) Unclassified Congressional Testimony.

5. For any further discussion of these issues, I will be glad to talk with you.

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DD/OLL:ELS:mlg (13 August 1985)

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